



KLTV Board Meeting Minutes Monday, May 22th, 2023 3pm

Call to Order:

Alice called the board meeting to order at 3:00 PM.

Roll Call:

Post. 1 - Vacant
Post. 2 - David Futchner - Present
Post. 3 - Tom Lee - Present
Post. 4 - Rich Coleman (Vice -President) - Present
Post. 5 - James Johnston - Present
Post. 6 - Marlene Johanson (Treasurer) - Present
Post. 7 - Alice Dietz (President) – Present

Approval of the Agenda

Agenda was approved by the board

Approval of previous meeting minutes

Upon motion by Marlene, seconded by Rich, the minutes were unanimously approved

Financial Report

Marlene presented the financial reports for the prior two months. Upon motion by Jim and second by Rich, the financial reports were approved by the board

Director's Report

- Robotic camera in Kelso is not functioning. An unused camera previously used at the Port was available to swap for present.
- Barry had spoken with Shawn Hooghkirk about the website, and expects it to be online by the end of the week.
- Some unexpected building repairs are coming our way. One plumbing issue in the women's restroom will be repaired. The garage door leading to the upstairs has also come out of the track. Overhead Door is scheduled to check it on June 14.
- A potential tenant for the Vandercook frontage is negotiating for the space. They are a quilting guild. Space currently needs heating repairs.
- Barry contacted several accounting firms about obtaining audited financial statements. None have been interested thus far. The board discussed whether an audit was required. Barry stated that funding sources have not requested an audit recently, or perhaps ever. He and Marlene are interested in having audited statements as part of a financial control system.
- The six-month CD is nearing maturity. Barry expects to renew.
- NDI is working, partially. Kelso has a camera issue. County wants KLTV to handle the Zoom participants, including access. Barry is not interested in KLTV having that role.



- Barry's suggestion for possible assistant executive director is not interested in relocating from California.
- Barry discussed attending the Long Beach conference, but the New York conference is unlikely to provide sufficient value to justify attendance.
- Barry has spoken with George Raiter about the open board seat. George has shown interest and consideration of his addition is later in the agenda for today. George was on the original board of directors when KLTV was founded.

Jim moved to add George Raiter to the open Post 1 board seat. Tom Lee seconded the motion. The board approved the addition unanimously.

Neighborhood Property Opportunity

The property across Vandercook from the KLTV offices is available for sale for \$150,000. The realtor indicated that the property requires remediation from storage tanks. His estimated cost to clean the property is expected to be \$200-\$250k in addition to a contribution of approximately \$600,000 from the insurance company of the current owners.

The KLTV facility could use additional parking for both employees and tenants. Board discussed the pros and cons of acquiring the property. After discussion, no action was taken. Barry may contact the neighboring business to inquire about their interest in possible acquisition of the property and lease of space to KLTV.

Membership Comments

None were present

Call to Adjourn:

There being no further business to discuss, Alice has adjourned the board meeting at 3:58 PM.

Next Meeting Date/Time/Place

The next Board Meeting: Monday July 17th at 3pm in the KLTV Boardroom.

KLTV Board President
Alice Dietz

KLTV Board Secretary
David Futcher