



KLTV Board Meeting Minutes Monday, January 29, 2024 – 3 PM

Call to Order:

Alice called the board meeting to order at 3:00 PM.

Roll Call:

Post. 1 – George Raiter – Present
Post. 2 – David Futcher – Present
Post. 3 – Tom Lee – Present
Post. 4 – Rich Coleman (Vice-president) – Present
Post. 5 – James Johnston – Present
Post. 6 – Marlene Johanson (Treasurer) – Present
Post. 7 – Alice Dietz (President) – Present

Approval of the Agenda

Agenda was approved by the board.

Approval of previous meeting minutes

The minutes were unanimously approved.

Financial Report

- Marlene presented the financial reports for the prior two months.

Director's Report

- **Longview City Council Audio** – Barry reported that Longview had asked about KLTV funding audio upgrades for the council chambers. Funding from PEG capital fees has ceased since the expiration of KLTV's contract with Longview. Kalei LaFave reported that the council actually needed additional screens in the chamber, not really audio improvements, and that work was funded by private donations. Barry will check back with Longview IT.
- **Inspection of sprinklers** identified upgrades needed to the building sprinkler systems. Barry had quotes of \$13,000 and \$10,000 and is working on options. Work needs to be started within 30 days, per fire marshal.
- **Capital Budget** – Barry asked about including a new budget line for capital expenditures. He suggested \$30,000 is a likely figure he'd need. George Raiter moved to add a capital budget line item for \$50,000. The motion passed unanimously.
- **Medical Insurance** – Kaiser rate increases for 2024 were 10.7%. Options include increasing employee contribution to premiums. Current employee contribution is 1% of the premium. No action was taken.
- **March board appointments** – Three board members up for election in March are Tom, Rich and Jim. New officers will be elected at that point, as well.



- **Rich Coleman** announced that he will not be seeking another term when his board term ends in March.
- **Tom Lee** volunteered to serve as treasurer in the upcoming year. **Marlene Johansen** volunteered to serve as president. Both offices are subject to election at the March annual meeting.
- **Staffing** has been challenging due to being down one employee, with another one being sick. Barry hopes to proceed with filling the open position soon.
- **IT Services** from More Power Computing to be renewed soon. Barry is very satisfied with the service we've been receiving. No information yet on any potential price increase.

Membership Comments

None were present

Additional Discussion

None

Executive Session

The board convened in executive session to discuss personnel matters.

Call to Adjourn

There being no further business to discuss, the board adjourned the board meeting at 4:45 PM.

Next Meeting Date/Time/Place

The next Board Meeting: Monday, March 25, at 3pm in the KLTV Boardroom.

KLTV Board President
Alice Dietz

KLTV Board Secretary
David Futcher