



**KLTV Board Meeting Minutes
Monday, September 23, 2024 – 3 PM**

Call to Order:

Marlene called the board meeting to order at 3:05 PM.

Roll Call:

Post. 1 George Raiter – Absent
Post. 2 - David Futcher – Absent
Post. 3 - Tom Lee (Treasurer) - Present
Post. 4 - Open – Absent
Post. 5 - James Johnston – Present
Post. 6 - Marlene Johanson (President) - Present
Post. 7 - Alice Dietz (Vice-President) - Present
Others: Barry Verrill, Corbin Riedel, Kalei LaFave

Approval of Agenda:

Agenda was approved by the board

Approval of previous meeting minutes:

The minutes were unanimously approved

Financial Report:

- Tom Lee stepping down as treasurer
 - Marlene volunteered to take up the Treasurer role
- Financial Reports were provided for August.
- Barry reported that the expenditure was a little strange because of expenses that came up.
 - Currently 40K over budget
- Marlene – Rainier needs a new line item
- Barry – Small increase in payroll because of new hire
 - Corbin starts with Kaiser in October

Executive Director's Report:

- Intro of Corbin
- New renter of open storefront on Vandercook
 - Hobby shop out as of September
 - The bike shop that rents space upstairs is also renting and renovating the storefront.
- Replacement search for board Post. 4
 - Search is on going



- Board member terms up:
 - Marlene Johanson
 - James Johnston
- November meeting
 - Budget proposal
 - Barry and Corbin to submit proposal for board prior to meeting
 - 18th and 25th dates proposed
 - 18th @ 3 PM decided upon by the board
- Barry birthday announced as November 19th
- December lunch
 - December 16th @ 12 PM proposed
 - Board and Staff luncheon
 - Mill City Grill proposed
- Corbin start date August 15, 2024

Deputy Director report:

- Corbin briefly went over his first 30 days
 - Productions – Local Matters, Debates, Football, Highlander Festival, Rainier CC meeting
 - Fixing issues – Dante communication between audio mixer and Tricaster in the van
 - Turned out to be a subnet issue that caused the lack of communication.
 - Taking the van over to get a winch installed to help with loading/unloading the fly pack
 - Beginning research into selling off surplus equipment
 - Making note of things that need fixing or improvement around the facility
- Corbin briefly talked about future offerings/projects that he would like to plan
 - Podcasting offerings
 - 5-minute film festival

Membership comments:

No comments were made

Additional Discussion:

- Business after hours – November 12th
 - Apply for an alcohol permit
 - Approved by the board
 - Facility and van Tours
 - Green Screen holiday greetings
 - Proposed contacting LCC for hospitality help



- Marlene to call Bonnie at the chamber
 - Gift basket sponsorship
- Santa Call-in Show 2024
- KLTV Facebook Revival
 - Use it to promote Business after hours and Santa show
- 2-yr contract with More Power
- 5-yr contract with Wave/Astound
 - Needs adjusting
 - Nothing has been signed. A 2-yr contract is being sought
- Recent Wave phone training for the staff
- Deb Vinsel the ED in Olympia retires soon
 - Barry to attend retirement party in Portland

Call to Adjourn:

There being no more business to discuss, the board meeting is adjourned at 4:18 PM

Next Meeting Date/Time/Place:

The next board meeting is scheduled for Monday, November 18th, at 3 PM in the KLTV Board room

KLTV Board President
Marlene Johanson

KLTV Board Secretary
David Futcher